



**AREA B: ONE-TIME LATE WITHDRAWAL**

Please answer the following questions:

- Are you (or have you) participated in a varsity sport during the term of the course withdrawal?  Yes  No  
If yes, and you are dropping below 12 credits, please have the athletic director sign below.
- If you receive financial aid, have you checked to see how this withdrawal may affect your aid status?  Yes  No

I am requesting to use my one-time late withdrawal after the deadline for the following course:

Subject (Hist)	Catalog # (1301)	Term/Year (Fall 2019)

If you are a student athlete dropping below 12 credits, please obtain the signature of the Athletic Director, signaling their approval of your request.

Athletic Director Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**AREA C: EXCEED MAXIMUM CREDITS ALLOWED PER TERM** (20 credits for fall and spring, 12 credits for summer).

If you are petitioning to enroll in more than the maximum number of credits allowed in a term, please list all courses for which you would like to enroll:

Subject (Hist)	Catalog # (1301)	Term/Year (Fall 2019)		Subject (Hist)	Catalog # (1301)	Term/Year (Fall 2019)

Include additional explanation to support your petition.

By signing below and submitting this petition to the Office of the Registrar, you are certifying that the information provided is true. Misrepresentation of facts may be sufficient cause, in and of itself, for automatic denial of this petition and may be in violation of the Student Conduct Code.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*For Office Use Only*

<b>Academic Policy Petition:</b> <input type="checkbox"/> Approve <input type="checkbox"/> Deny	<b>PSoft Updated:</b> Initial _____ Date _____
<b>One Time Discretionary Drop:</b> <input type="checkbox"/> Approve <input type="checkbox"/> Deny	<b>PSoft Updated:</b> Initial _____ Date _____
<b>Enroll in more than the maximum number of credits:</b> <input type="checkbox"/> Approve <input type="checkbox"/> Deny	<b>PSoft Updated:</b> Initial _____ Date _____

Registrar Signature: \_\_\_\_\_

Date: \_\_\_\_\_